



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
814 RADFORD BOULEVARD
ALBANY, GEORGIA 31704

BO 6600.1M
BDALB
12 May 04

BASE ORDER 6600.1M

From: Commanding Officer
To: Distribution List

Subj: DENTAL TREATMENT

Ref: (a) BUMEDINST 6320.3B (NOTAL)
(b) ManMed, Chap 6, Art 98-106 (NOTAL)

1. Situation. Sick Call/Emergency Care. Emergency care is available anytime. Personnel who experience dental pain or require emergency care during normal working hours are asked to call the clinic and/or report to the clinic immediately so an evaluation and treatment can be performed. Personnel requiring emergency care after normal working hours will personally contact the Duty Dental Technician (DDT) who is available after hour by cell phone. He in turn will contact the Duty Dental Officer (DDO). Both of their cell phone numbers are posted at the front entrance of the Medical/Dental Clinic. The DDT or DDO will then contact the patient and have him/her report to the MCLB dental clinic so that emergency care can be provided.

2. Cancellation. BO 6600.1L

3. Mission. The purpose of this Order is to establish definite procedures by which military and those eligible personnel listed in the references may obtain dental treatment.

4. Execution

a. Check-In Procedures. All military personnel reporting to this Base for permanent duty will check in at the Branch Dental Clinic where the dental record will be placed in the custody of the Clinic Director. Personnel on temporary orders will keep the dental record in their custody.

b. Clinic Hours. The clinic is available for patient care Monday through Thursday from 0700-1630 and Friday from 0700-1200.

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c. Appointments. Examinations are by appointment. Appointments for treatment will be made after an examination and treatment planning by a Dental Officer. This applies to all personnel eligible for treatment. Personnel are expected to make every effort to keep their appointment and if unable to do so, to give 24 hour notice prior to canceling or rescheduling their appointment. Patients who fail to show for their appointment will have the failure documented in their dental record. Patients who fail appointments waste valuable staff time and government resources and prevent other personnel from receiving necessary dental treatment. Personnel who fail a dental appointment will be counseled. Patients who fail to show for more than one appointment will have their supervisor notified, who will then be responsible for scheduling future appointments.

d. Treatment of Eligible Beneficiaries other than Active Duty. All beneficiaries other than active duty should contact the Dental Clinic to determine the availability of services.

5. Administration and Logistics

a. Administration. None.

b. Logistics. None.

6. Command and Signal

a. Signal. This Order is effective the date signed.

b. Command. Personnel Officer, Headquarters Battalion, will ensure that all active duty personnel reporting aboard the Base check in with the Branch Dental Clinic.

(Signed)
J. R. WINGARD

DISTRIBUTION: B